April 21, 2018

Fellow Legionnaires

Subject: Proposed Dues Increase

The Finance Commission has approved a resolution to increase the membership dues by $5.00 and to increase the Posts 1000 and 999 dues from $35.00 to $40.00. This decision was not easy but the Department reserves are at the point that a dues increase is needed. The last Department dues increase was effective January 1, 2007. If the body approves the dues increases then they will take effect for the 2019-2020 membership year.

The Department has had losses in the last three years of ($88,865), ($31,585), and ($34,476) and we anticipate another sizable loss this year. The Finance Commission has for the last several years focused on identifying waste and inefficiencies within the Department budget. We know it is not easy to have a dues increase and it can sometimes cause a decrease in membership, but we are at the point that we will have to have one.

In an effort to hold the amount of dues increase down, the Finance Commission is making a number of cuts in various expenses in the proposed Department Budget for 2018-2019. We are proposing to only pay mileage reimbursement for non employee travel one way, to cut the amount of reimbursement to District Commanders expenses from $500 to $250 per year, and to cut travel budgets by 10% to 20%. In addition we are making a number of cuts to various Committee and Commission budgets, as well as other cuts in the budget. We have also had a loss in several revenue sources for the upcoming year, that being the LIT Commissions decreased by $19,000 this year, USAA Commissions stopped which is a loss in revenue of $20,000, and Fundraisers from National Legion stopped this year which is a loss in revenue of $15,403.

We hope to have your support in approving the proposed dues increases.

Terry Lanning
Chairman Finance Commission
April 4, 2018

Subject: Department Finance Officer

The Position of Department Finance Officer for The American Legion Department of Missouri, Incorporated is open if you are interested in the position please submitted a resolution through the proper channel no later than June 12, 2018

Job Description of the American Legion Department of Missouri Finance Officer per The American Legion Department of Missouri, Incorporated Constitution and By-Laws:

"The Department Finance Officer shall be the custodian of the funds of the Department. The Department Finance Officer shall transfer all funds in the name of "The American Legion Department of Missouri, Incorporated" to such bank or banks as may be selected and then approved by the action of the Department Executive Committee. The Department Finance Officer shall pay out of the funds of the Department only upon vouchers duly drawn by the Department Adjutant and approved by the Department Adjutant or the Department Commander. The Department Finance Officer shall keep an accurate record of all receipts and disbursements, and the records shall at all times be open to inspection by any Department Officer or member of the Department Executive Committee. Prior to assuming the duties of the office, the Department Finance Officer shall furnish, at the Department cost, a bond in such sum as may be fixed by the Department Executive Committee. The Department Finance Officer shall serve on the Finance Committee as an ex-officio member without vote."

This job requires the Department Finance Officer to have knowledge in bookkeeping or basic accounting. You should be able to read and understand financial statements and understand accounting debits and credits. You will be operating a computer to perform a number of tasks. The accounting books are on accounting software called "QuickBooks". If you have not used QuickBooks then you will need to learn how to use it. You can do most of the Department Finance Officer job at your home. You will have a Department loaned laptop and printer. This position requires you to remotely log into the Department's server to access the QuickBooks software. You will not need to go to The American Legion Department of Missouri headquarters that much. You will have a travel budget but no salary. The amount of time this job requires will vary throughout the year but it averages about 10 hours per week. You will be expected to attend the Department Conferences and Convention. The Department Finance Officer is elected for a two year term.

[Signature]
Lowry A. Parley-Jackson
Department Adjutant
2018 Membership Recruiter Awards
Due May 10, 2018

**Category I** -- Legionnaire to recruit 3 New Members will receive the Department Commander Membership Pin and entered in the $50.00 drawing.

**Category II** -- Legionnaire to recruit 5 New Members will receive a Certificate, Department Commander Membership Pin and entered in the $100.00 drawing.

**Category III** -- Legionnaire to recruit 10 New Members will receive a Plaque, Department Commander Membership Pin and entered in the $150.00 drawing.

**Category IV** -- Legionnaire to recruit 25 New Members will receive a Plaque, Department Commander Membership Pin and entered in the $200.00 drawing.

**Category V** -- Legionnaire to recruit 50 New Members will receive a Plaque, Department Commander Membership Pin and entered in the $250.00 drawing.

**Legion Post** – The Post with the highest percentage of its 2018 membership goal will be awarded $100.00. Membership must be received at Department Headquarters by July 1, 2018. (Postmarked not honored)

**Auxiliary Members** -- Any Auxiliary member to recruit 2 New Legion Members for 2018 will receive the Department Commander Membership Pin and entered in a drawing for $50.00. The Auxiliary member who recruits the most Legion Members will receive a certificate of recognition.

Forms can be found on the Department website at [http://missourilegion.org/2018_recruiter_awards.pdf](http://missourilegion.org/2018_recruiter_awards.pdf)
In appreciation of your continued support of The American Legion Boys State of Missouri, please join us at 6:45 p.m. on Monday, June 18, 2018 for

The American Legion Appreciation Night

The activities will begin with our flag ceremony at 6:45 p.m. in front of Hendricks Hall. Then we will proceed directly to Hendricks Hall for the evening’s special program.

Location: Hendricks Hall, University of Central Missouri – Warrensburg

To attend, you must RSVP. Please RSVP by emailing Jessie Abney at Jessie.Abney@moboysstate.org by June 12th.
DEPARTMENT OF MISSOURI
AMERICAN LEGION FAMILY
CELEBRATION BANQUET

Friday, July 13th, 2018
Ramada Plaza Hotel & Oasis Convention Center
Springfield, MO 65803

6:00 p.m. Dignitaries Reception
6:30 p.m. Dinner
7:00 p.m. Program

Join us in our 7th American Legion Family Celebration Banquet marking the 2017-2018 Department Commander Gary Kellett and Department President Carolyn Sanford year of service to The Department of Missouri American Legion Family.

Please RSVP by July 1, 2018 and remit your banquet reservation(s) of $31.50 per person
(Make Check payable to The American Legion Department of Missouri)
Send to:

The American Legion Department of Missouri
P. O. Box 179
Jefferson City, Mo 65102
If you have any questions please call: 573-893-2353

Person(s) attending:

________________________________________

Total Included: ____________________
Attention!!!

Effective

1 August 2018 The
Department will no longer
be sending out a Monthly
Mailing.
Information will be placed
on the Department
website.

www.missourilegion.org
May 1, 2018
To: Legionnaires
From: The American Legion Department of Missouri, Inc.
Re: 2018 Cadet Patrol Academy

It is that time of year again. The 49th Annual Missouri Cadet Patrol Academy will kick off Sunday, June 11th, 2018 and run through Saturday, June 16th, 2018.

We at the Department would like to thank all of our posts that have helped make this experience possible. Without you the Cadet Patrol Academy wouldn’t be what it is today. With your support the cadets are able to get the full experience of the Missouri State Highway Patrol Law Enforcement Academy. Some of the things they take part in include; firearms, aircraft division, defensive tactics, crash investigation, water division and motor vehicle law.

We would like to invite you and your post members to attend the graduation that will be held at the Missouri Highway Patrol Law Enforcement Academy, 1510 E. Elm St. in Jefferson City, MO Friday, June 16th, 2018 at 10:00 a.m. After graduation, a lunch will be served in the cafeteria for $6.00 per person. Please contact Melissa Mayer (1-800-846-9023) at the Department Headquarters with a head count if you would like to attend the luncheon.

Please see reverse side for a list of our 49th Cadet Patrol Academy class and their sponsoring post.

Sincerely,

Robert Jordan
Cadet Patrol Chairman